

Minutes of the 126th Annual Business Meeting of The Ottawa Field-Naturalists' Club 11 January 2005

Place and time: Canadian Museum of Nature, Ottawa, Ontario, 7:30 p.m.
Chairperson: Mike Murphy, President
Attendance: Twenty-eight persons attended the meeting.

Attendees spent the first half-hour reviewing the minutes of the previous meeting, the Treasurer's Report and the Report of Council. The meeting was called to order at 7:40 p.m. with some opening remarks from Michael Murphy, the President.

1. Minutes of the Previous Meeting

There were no changes to the minutes of the 125th Annual Business Meeting.

It was moved by Fenja Brodo/Ron Bedford that the minutes be accepted.
(Motion Carried)

2. Business Arising from the Minutes

There was no business arising from the Minutes.

3. Communications Relating to the Annual Business Meeting

There were no communications relating to the Annual Business Meeting.

4. Treasurer's Report

Frank Pope reviewed the financial report for the year ending 30 September 2004, noting that the Club's net assets have increased by approximately \$18 000. Most of this came in dedicated funds.

Moved by Frank Pope and seconded by Gillian Marston that the Financial Report be accepted.
(Motion Carried)

5. Committee Reports

Mike Murphy introduced each of the Committee reports and a representative of the appropriate Committee. After each report was read aloud, he asked for questions and comments. He thanked the committee chairs and committee members for their work over the past year.

Moved by David Hobden/Otto Loesel, that the reports be accepted with suggested amendments.
(Motion Carried)

6. Nomination of the Auditor

Moved by Frank Pope, seconded by Dr. I. Brodo, that Janet Gehr continue as Auditor for another year.
(Motion Carried)

7. Report of the Nominating Committee

Fenja Brodo expressed thanks to Michael Murphy (President), Gillian Marston (Vice-President) and the rest of Council on behalf of the club. Special thanks were extended to Eleanor Zurbrigg.

President	Mike Murphy
Vice President	
Secretary	Susan Laurie Bourque
Treasurer	Frank Pope
Past President	Gary McNulty
Business Manager	Bill Cody
Editor CFN	Francis Cook
Editor T&L	Karen McLachlan Hamilton

Committee Chairs

Birds	Chris Traynor
Computers	Eleanor Zurbrigg
Conservation	Stan Rosenbaum
E&P	Gillian Marston
E&L/Nominations	Fenja Brodo
Finance	Louise Schwartz
FWG	David Hobden
Membership	Dave Smythe
Publications	Ron Bedford
FON Rep	Cendrine Huemer

Members at large

Kathy Conlan
Diane Lepage
Diane Kitching
Henry Steger

Chairs not on Council

Awards	Ernie Brodo
Macoun	Rob Lee

Retiring from the council: John Cameron,
Barbara Gaertner,
Christina Lewis

New on the council: Eleanor Zurbrigg
(returning),
Diane Kitching

Moved by Fenja Brodo, seconded by Frank Pope, that the slate of nominations for the 2005 Council be accepted.

(Motion Carried)

8. New Business

There was no new business.

9. Presentation by Robert Lee, "Mary Stuart and the Macoun Club"

Rob Lee presented an enjoyable and touching presentation documenting the long and fruitful association between the late Mary Stuart and members of the Macoun Club. Mary owned a large property in the area of Pakenham which she generously allowed the Macoun Club to use as a destination for both field and camping trips. Rob showed many slides taken over the past thirty

years, of her land and of Macoun members enjoying their time there. The slide show and Rob's narration were very well received by club members.

10. Adjournment

Moved by Henry Steger/Ron Bedford that the meeting be adjourned at 9:35 pm.

(Motion Carried)

SUSAN LAURIE-BOURQUE, Recording Secretary

The Ottawa Field-Naturalists' Club Committee Reports for 2004

Awards Committee

The Awards Committee met in January to consider nominations made for the various OFNC Awards. During the following weeks and months, numerous communications were held by e-mail and Canada Post as well as by phone. As a result of our deliberations, the following five awards for the year 2003 were presented at the OFNC's Annual Soirée, which took place 24 April 2004 at St. Basil's Church in Ottawa.

HONORARY MEMBER:

Daniel Strickland – for his renowned studies on Gray Jays, and for the major role that he has played in fostering an appreciation and enjoyment of natural history by the general public.

MEMBER OF THE YEAR:

Pearl Peterkin for her hard work on the *T&L* back-issue project as well as all her involvement with the Education and Publicity Committee.

GEORGE MCGEE SERVICE AWARD:

Colin Bowen for his extraordinary work on the Birds Committee over many years.

CONSERVATION AWARD – MEMBER:

Daniel Brunton for his role in the establishment of a new Canadian chapter of the RiverKeeper Alliance in Ottawa, and securing a full-time RiverKeeper to monitor the health and conservation of the Ottawa River.

CONSERVATION AWARD – NON-MEMBER:

Friends of the Jock River for their dedicated, inspired, hard-working and thoughtful approach to protecting the health of the Jock River and its watershed.

The full text of the citations for each of these awards was published in a previous issue of *The Canadian Field-Naturalist*.

I. BRODO

Birds Committee

The Birds Committee participated together with the Club des Ornithologues de l'Outaouais in another successful Christmas Bird Count in December 2003. The Fall Bird Count was held in late October 2004 and proved continually popular. The Committee was again active with the Peregrine Falcon Watch at the downtown nest site. For the first time, an information sign was displayed and a donations box was mounted. Over \$200 was collected. Both falcon chicks fledged successfully in 2004. The Bird Record Sub-committee met during the year to review records of rare birds for the area. Results of this work appear in *Trail & Landscape*. We continue to provide seasonal bird summaries for *Trail & Landscape*. The fourth year of surveying for the Ontario Breeding Bird Atlas (Region 24) has been completed. In 2004 the seed-athon raised over \$600 in pledges for the OFNC's bird feeders.

We continue to operate the rare bird alert and Ottawa's bird status line, which provides a recorded telephone message of current bird sightings. A new touch-tone feature added this year brings you directly to the most recent rare bird alert.

C. TRAYNOR

Computer Management Committee

The Computer Management Committee (CMC) has been without a Chairman during 2004 and the Committee has not met during the year. In the absence of a Chairman, the President has acted on behalf of the Chairman at Council for any matters that would normally be dealt with by the Committee.

In the almost 20 years since the CMC was first formed, there have been fundamental changes to computer technology such as the astonishing growth of the Internet and widespread use of personal computers by the general public.

Despite this, the OFNC continues to rely on the same suite of computer applications, such as the OFNC membership database and the desktop publishing systems used for the Club publication (*Trail & Landscape*). That so little change has been needed shows how well-founded these applications were. Due to its complexity and the variety of vital information products it must provide, the Membership Database is the application most needing renewal. Work has commenced on a replacement system.

It should be noted that many of the newer computer-related services used by the Club, such as the Club Website at (<http://www.ofnc.ca>) and e-mail addresses, have been established by Club volunteers without requiring direct involvement of the Computer Management Committee.

M. MURPHY

Conservation Committee

Larose Forest Francoscenie Proposal and Ontario Municipal Board Hearing

Stan Rosenbaum appeared as a participant witness to support the Friends of Larose Forest. OFNC approved payment of costs up to \$1,000 to Federation of Ontario Naturalists for expert forestry witness Jim Faught, called by the Friends of Larose.

South Gloucester Lands (5309 Bank Street)

David Hobden represented OFNC at a City meeting. Numerous letters were sent to Ontario Ministry of Natural Resources and City Council, opposing quarrying and criticizing inadequate proposals to relocate rare species.

Alfred Bog

Frank Pope, chair of the Alfred Bog Committee, announced that the OMB appeal is abandoned and it now appears that Alfred Bog is protected.

Provincial Legislation Review

Workshops attended on the Planning Act, Provincial Policy Statement (PPS), and Ontario Municipal Board (OMB). Written briefs and letters sent to the Ontario Ministries of Municipal Affairs, Environment, Natural Resources and Agriculture, and the Premier, and to an EA Advisory Panel.

Constance Creek Wetland Donation Proposal

The owner has offered this 50-acre property to the FON. A site visit was made by Frank Pope and Stephen Derbyshire of OFNC, and Chris Grooms of FON.

S. ROSENBAUM

Education and Publicity Committee

The committee organized and managed OFNC participation in four public events: the Ottawa Teachers Federation elementary teachers' professional development day, 13 February 2004, the Carlingwood Wildlife Festival, 2 to 4 April; Telesat Canada's Health Fair (theme Go Green) 12 May; Health Canada's Celebration of Environment Week, 4 June. Arrangements were made for the judging and presentation of OFNC Natural History Awards at the Ottawa Regional Science Fair, 3 April. A nature photography contest for members was developed and details announced on the web-site and in volume 38 number 4 *Trail & Landscape*.

A portable display was developed and first used on a fall weekend in Mer Bleue. A French edition of the club brochure was published and distributed.

The sales table at the club's evening presentation at the Canadian Museum of Nature provided revenue of \$528.

J. CAMERON

Excursions and Lectures Committee

In 2004 this Committee arranged 33 events, ten monthly meetings (including the Annual Business Meeting) and the Soirée. Of the 33 events, ten were general interest excursions, eight focused on birds, five on plants, five on invertebrates (butterflies, odonates, mollusca), two workshops (GPS and sketching) and four were museum trips. We hired buses for two of our trips: Presquile and the Biodôme in Montreal. Full day trips to interesting places remain the most popular and this year these included a walk in the Larose Forest (18 participants) and hiking up Luskville Falls (23 participants). Signed waiver forms allow us to track popularity of events.

Topics covered in our monthly meetings were insects (two talks), plants as de-contaminators, Australia, Petrie Island, canoeing down the Saskatchewan River, Macoun Marsh Project and the popular members slide night. An amusing video on penguins filled in for a cancelled speaker.

Council approved a budget of \$200 for gifts/ honoraria to our speakers; the first was presented to our speakers in November 2004.

F. BRODO

Executive Committee

The Executive Committee met twice during 2004. The Committee discussed strategic planning matters such as governance, succession planning, and measures to address membership decline within the Ottawa Field-Naturalists' Club and the Macoun Field Club. Plans are also being developed to coordinate and acknowledge the efforts of volunteers, especially those who are new members.

M. MURPHY

Finance Committee

The Finance Committee met three times in 2003-04. Highlights include:

1. The Committee recommended to Council that no changes be made to the membership fee structure for 2005. Council approved this recommendation. Some concerns were noted about gradually declining membership and related revenue, operating deficits experienced over the past few years, and the reductions to the unrestricted reserve to cover these deficits.
2. A proposed budget for 2004-05 for the OFNC and the CFN was submitted to Council. A deficit of over \$17 000 is forecast, and if realized will be a draw on the unrestricted reserve. Council approved this proposed budget.

During the year the Committee discussed the impact of changes in the federal government's Publication Assistance Program on mailing costs for *The Canadian Field-Naturalist* and *Trail and Landscape*, donations that qualify within our Registered Charity status, and governance issues associated with club liability.

L. SCHWARTZ

Fletcher Wildlife Garden

The year began with the signing of the first direct agreement between OFNC and Agriculture and Agri-food Canada concerning the operation of the Fletcher Wildlife Garden (FWG).

For the OFNC Annual Business Meeting, in January 2004, we made a digital presentation on the history and activities of FWG, which combined slides, prints and digital pictures. We had displays at the Ottawa Home Show and the Wildlife Festival and at a Festival workshop at the Museum of Nature. We staged our own International Migratory Bird event in conjunction with the Festival.

When the new gardening season began in April, all volunteers were provided with written safety instructions and asked to sign a waiver form. Volunteers contribute about 2500 hours each year. This summer three groups operated at different times.

In June, our annual plant sale included native plants grown by volunteers and by the Algonquin College Horticulture Program. It raised over \$2000.

This year we were able to employ a full-time summer student, using a grant from Human Resources and Skills Development Canada. In addition to working with visitors, she reorganized the library and worked on invasive plant control.

Invasive plant control has concentrated on eliminating or reducing seed production by buckthorn and swallow-wort. We were warned that biocontrol would be the only effective long term control for swallow-wort, but it was at least ten years away. We have begun our own experiments on how best to contain the swallow-wort in the meantime. We have also used the web site and email to warn local government and community agencies of the problem.

Frank Pope completed two terms as FWG/OFNC representative on the Central Experimental Farm Advisory Committee and was replaced by Henry Steger.

D. HOBDEN

Macoun Field Club Committee

The Committee met once during the year and otherwise communicated regularly to plan the program for the children and young people during the year. Committee members supervised or gave presentations at 44 indoor meetings and led 15 field trips, as well as 2 camping trips.

The Club's annual publication, *The Little Bear*, was produced on time by one of the Senior members, without supervision, but the newsletter had to be taken over by one of the Committee members. Membership in the Senior group was faltering.

Type	CANADIAN				FOREIGN				Total	
	Local		Other		USA		Other			
Family	301	(317)	19	(23)	1	(1)	1	(1)	322	(342)
Individual	310	(323)	107	(111)	19	(24)	4	(6)	440	(464)
Honorary	14	(15)	10	(9)	0	(0)	0	(0)	24	(24)
Life	21	(21)	20	(20)	6	(7)	1	(1)	48	(49)
Sustaining	11	(11)	4	(3)	0	(0)	0	(0)	15	(14)
Total	657	(687)	160	(166)	26	(32)	6	(8)	849	(893)

Extensive renovations at the Victoria Memorial Museum Building required the Club to vacate the room where our collections and library had been housed for the past 20 years. Almost all the equipment and collections were put into storage with the Canadian Museum of Nature, with only the most essential materials being kept available in locked cabinets in the Museum's activity room. The entire library (1500 volumes) was moved to the home of one Committee member, and linked to a subject index on the Club's website, so that books remain available to members. The renovations are expected to last several years.

The Club's website continues to be developed by the Committee members, with some content (meeting and field-trip reports) being written by members.

R. LEE

Membership Committee

The distribution of memberships for 2004 is shown in the table (above), with the comparable numbers for 2003 in brackets. These statistics do not include the 23 affiliate organizations which receive free copies of the Club's publications.

This year, the Club lost a long time member and strong supporter of the Macoun Field Club with the death of Mary Stuart. Mary joined the Club in 1944 and was later given an Honorary membership for her contributions to the Club.

D. SMYTHE

Publications Committee

The Publications Committee met 3 times in 2004.

Four issues of *The Canadian Field-Naturalist* were published in 2004: Volume 117, #2, 3, 4 and Volume 118, #1. These four issues contained 702 pages; 59 articles; 28 notes; 95 book reviews; 115 new titles; 1 commemorative tribute; 20 pages of News and Comments; 1 page of miscellany; and a 30 page index. To commemorate the 125th anniversary of *The OFNC*, a 40 page history of The Club authored by Dan Brunton appears in Volume 118, #1. Only one article qualified for support from the Manning Memorial Fund for a total of \$1440. The *CFN* is still running behind schedule; nevertheless a substantially higher number than in 2003 of articles, notes, and book reviews were published.

Volume 38 of *Trail & Landscape* was published in four issues containing 200 pages. Special red covers commemorated The Club's 125th anniversary. Greatest emphasis was on birds, the Fletcher Wildlife Garden, and Club affairs.

Publishing costs continue to increase, giving rise to financial concern for The Club.

R. BEDFORD

Auditor's Report

To The Members of THE OTTAWA FIELD NATURALISTS' CLUB

I have audited the balance sheet of THE OTTAWA FIELD-NATURALISTS' CLUB as at September 30, 2004, the statement of changes in net assets, and the statements of operations. These financial statements are the responsibility of the organization's management. My responsibility is to express an opinion on these statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many non-profit organizations, the Ottawa Field-Naturalists' Club derives some of its revenue from donations and fund raising activities. These revenues are not readily susceptible to complete audit verification, and accordingly, my verification was limited to accounting for the amounts reflected in the records of the organization.

In my opinion, except for the effect of the adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the revenues referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the OFNC as at September 30, 2004, and the results of its operations and changes in net assets for the year then ended in accordance with Canadian generally accepted accounting principles.

JANET M. GEHR
Chartered Accountant

North Gower, Ontario
3 January 2005

The Ottawa Field-Naturalists' Club Balance Sheet September 30, 2004

	2004	2003
ASSETS		
CURRENT		
Cash (Note 1)	\$ 22,306	\$ 2,781
Investment certificates (Note 1)	29,175	43,764
Marketable securities (Note 2)	261,050	246,467
Accounts receivable	16,703	27,690
Prepaid expenses	<u>1,000</u>	<u>1,000</u>
	330,234	321,702
CAPITAL ASSETS (Note 3)		
	-	-
LAND - ALFRED BOG	<u>3,348</u>	<u>3,348</u>
	<u>333,582</u>	<u>\$ 325,050</u>
LIABILITIES AND FUND BALANCES		
CURRENT		
Accounts payable and accrued liabilities	\$ 2,000	\$ 2,000
Deferred revenue	<u>11,714</u>	<u>12,075</u>
	13,714	14,075
LIFE MEMBERSHIPS	<u>13,607</u>	<u>12,663</u>
NET ASSETS		
Unrestricted	62,667	60,609
Club reserve	100,000	100,000
Manning principal	100,000	100,000
Manning interest - OFNC	2,457	1,434
- CFN	15,805	13,153
Seedathon	1,281	1,618
Anne Hanes memorial	870	870
de Kiriline-Lawrence	18,429	18,798
Macoun Baillie Birdathon	1,052	1,337
Alfred Bog	<u>3,700</u>	<u>493</u>
	<u>306,261</u>	<u>298,312</u>
	<u>333,582</u>	<u>\$ 325,050</u>

2005

MINUTES OF THE 126TH ANNUAL BUSINESS MEETING

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**The Ottawa Field-Naturalists' Club
Statement of Operations
For the Year Ended September 30, 2004**

	2004	2003
REVENUE		
Memberships	\$ 13,969	\$ 14,615
Trail and Landscape	280	196
Interest	1,835	1,339
GST rebate	768	780
Fletcher Wildlife Garden (Note 4)	1,734	-
Other	<u>373</u>	<u>617</u>
	<u>18,959</u>	<u>17,547</u>
OPERATING EXPENSES		
Affiliation fees	670	680
Computer	1,294	302
Membership	1,168	1,151
Office Assistant	1,000	1,000
Telephone	1,640	1,622
Insurance	725	655
Audit	1,000	1,000
GST	1,214	1,290
Other	<u>952</u>	<u>884</u>
	<u>9,663</u>	<u>8,584</u>
CLUB ACTIVITY EXPENSES		
Awards	150	-
Birds	540	1,696
Education and Publicity	775	73
Excursions and Lectures	(508)	496
Macoun Field Club	606	851
Soiree	270	19
Trail and Landscape	9,578	8,368
Fletcher Wildlife Garden (Note 4)	-	2,623
Other	<u>84</u>	<u>-</u>
	<u>11,495</u>	<u>14,126</u>
	<u>21,158</u>	<u>22,710</u>
EXCESS EXPENSES OVER REVENUE	<u>\$ (2,199)</u>	<u>\$ (5,163)</u>

**The Ottawa Field-Naturalists' Club
Canadian Field-Naturalist — Statement of Operations
For the Year Ended September 30, 2004**

	2004	2003
REVENUE		
Memberships	\$ 9,313	\$ 9,743
Subscriptions	23,936	25,369
Reprints	5,574	9,534
Publication charges	23,685	50,559
Interest and exchange	8,290	7,940
GST rebate	3,889	3,040
Other	<u>1,477</u>	<u>734</u>
	<u>76,164</u>	<u>106,919</u>
EXPENSES		
Publishing	46,385	\$ 80,758
Reprints	2,141	7,307
Circulation	6,442	11,307
Editing	3,587	4,183
Office Assistant	5,000	5,000
Honoraria	9,000	9,000
GST rebate	4,203	6,508
Other	<u>65</u>	<u>552</u>
	<u>76,823</u>	<u>124,615</u>
EXCESS EXPENSES OVER REVENUE	<u>\$ (659)</u>	<u>\$ (17,696)</u>

**The Ottawa Field-Naturalists' Club Notes to the Financial Statements
September 30, 2004**

1. CASH

	2004	2003
Chequing	\$ 11,899	\$ (3,777)
Savings	4,491	1,344
Nesbitt Burns	-	919
Fletcher Wildlife Garden	<u>5,916</u>	<u>4,295</u>
	<u>\$ 22,306</u>	<u>\$ 2,781</u>

Investment Certificates:	Maturity Value	Maturity Date	Yield	Book Value
	\$ 29,402	04/29/05	1.35%	<u>\$ 29,175</u>

2. MARKETABLE SECURITIES

Investment Certificates:	Maturity Value	Maturity Date	Yield	Book Value
Province of Newfoundland Coupon	\$ 44,782	10/17/11	4.525%	\$ 32,965
Province of Ontario Coupon	15,376	12/02/12	4.591%	10,601
Province of Manitoba Coupon	29,847	11/15/04	5.119%	27,939
Ontario Savings Bonds	40,000	06/21/05	6.45%	41,370
CMHC Global Debs	52,000	12/01/06	5.250%	53,539
Province of Ontario Bond	30,000	09/12/07	6.125%	31,187
Province of Newfoundland Bond	20,000	10/07/08	6.263%	20,538
Government of Canada Coupon	30,167	12/01/09	5.605%	21,843
Province of New Brunswick Bond	20,000	06/15/10	6.231%	<u>21,068</u>
				<u>\$261,050</u>

3. CAPITAL ASSETS

Equipment at a cost of \$16,748 is fully amortized.

4. FLETCHER WILDLIFE GARDEN

	2004	2003
REVENUE		
Human Resources and Skills Dev. Canada	\$ 2,892	-
TD Friends of the Environment Fund	2,888	-
Taverner Cup	418	1,068
Sales	3,376	-
GST	144	180
Donations	476	50
Other	<u>0</u>	<u>2,425</u>
	<u>10,194</u>	<u>3,723</u>
EXPENSES		
Program	3,664	2,318
Backyard	2,176	1,362
Habitats	737	920
Interpretation centre	130	118
Administration	693	944
Publications	799	309
GST	261	243
Library	<u>-</u>	<u>132</u>
	<u>8,460</u>	<u>6,346</u>
	<u>\$ 1,734</u>	<u>\$ (2,623)</u>

**The Ottawa Field-Naturalists' Club Statement of Changes in Net Assets
For the Year Ended September 30, 2004 (Note 5)**

Net Assets	Beginning Balance	Excess Expenses CFN	Excess Expenses OFNC	Other Revenue	Expenses	2004 Ending Balance
Unrestricted	\$ 60,609	\$ (659)	\$ (2,199)	\$ 4,916	\$ -	\$ 62,667
Club Reserve	100,000	-	-	-	-	100,000
Manning Principal	100,000	-	-	-	-	100,000
Manning - OFNC	1,434	-	-	1,023	-	2,457
Manning - CFN	13,153	-	-	4,092	1,440	15,805
Seedathon	1,618	-	-	623	960	1,281
Anne Hanes Memorial	870	-	-	-	-	870
de Kiriline-Lawrence	18,798	-	-	631	1,000	18,429
Macoun Baillie Birdathon	1,337	-	-	115	400	1,052
Alfred Bog	493	-	-	3,207	-	3,700
	\$ 298,312	\$ (659)	\$ (2,199)	\$ 14,607	\$ 3,800	\$ 306,261

5. STATEMENT OF CHANGES IN NET ASSETS

- Manning *CFN* Expenses: Volume 117, Number 3, Cody, Reading and Line, Additions and range extensions to the vascular plant flora of the continental NWT and Nunavut, Canada, II.
- Seedathon Expenses: birdseed for club feeders.
- Louise de Kiriline Lawrence Expenses: Contribution to the defense of the Larose Forest at a hearing of the Ontario Municipal Board.
- Macoun Baillie Birdathon: a digital camera with accessories.

The Ottawa Field-Naturalists' Club Summary of Significant Accounting Policies

September 30, 2004

1. Nature of Business

The organization is non-profit and incorporated under the laws of Ontario (1884). The organization promotes the appreciation, preservation, and conservation of Canada's natural heritage. It encourages investigation and publishes the results of the research in all fields of natural history and diffuses information on these fields as widely as possible. It also supports and cooperates with other organizations engaging in preserving, maintaining or restoring environments of high quality for living things.

2. Financial Instruments

The organization's financial instruments consist of cash, accounts receivable, marketable securities, and accounts payable. Unless otherwise noted, it is the management's opinion that the organization is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair value of these instruments approximate their carrying values.

3. Capital Assets

Capital assets acquired after 1989 are expensed. Capital assets acquired prior to 1990 were recorded as assets at cost and amortized on a straight-line basis. These assets have been fully amortized.

4. Statement of Changes in Financial Position

A statement of changes in financial position has not been provided as it would not provide additional meaningful information.

5. Foreign Currency

Transactions during the year in U.S. dollars have been converted in the accounts to Canadian dollars at the exchange rate effective at the date of the transaction. All monetary assets in U.S. dollars at year end have been converted to Canadian dollars at the rate effective on Sept. 30 2004. Gains or losses resulting therefrom are included in revenue or expenses.